

# **READINGTON TOWNSHIP BOARD OF EDUCATION**

Virtual/In-Person Available at Holland Brook School  
Regular Meeting 7:00 p.m.  
December 13, 2022

## **AGENDA**

**Mission Statement:** We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting remotely/in-person on Tuesday, December 13, 2022 at 7:00 p.m. If members of the public wish to attend the meeting virtually, they are encouraged to do so by going to Meeting ID: meet.google.com/pov-jhij-qbs or joining by phone:(US)+1 315-924-2019 PIN: 675 286 657# The agenda and all materials for the Board meeting appear on the Board web page.

### **I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT**

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Mrs. Bettermann\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Peach\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_ Vacancy\_\_\_\_\_  
Mrs. Wolf\_\_\_\_\_ Mr. Zwerling\_\_\_\_\_ Dr. Cerciello\_\_\_\_\_ Mrs. Hample\_\_\_\_\_

### **II. FLAG SALUTE**

### **III. SUPERINTENDENT'S REPORT**

- Highlight: Partnership with Readington Township for Police Officers
- Recognition: Eric Zwerling

### **IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at [jbohm@readington.k12.nj.us](mailto:jbohm@readington.k12.nj.us) by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting. For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

#### **0167 PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.
6. The presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant. The presiding officer may take other steps, including but not limited to adjourning the meeting or waiving any of the rules of the Residents' Forum, to respond to a lack of public decorum, or to otherwise protect privacy or the efficient completion of the Board's business.

## V. CORRESPONDENCE

- Email J.F. - Book
- Email J.F. - Book Follow-up

## VI. BOARD ACTION

### A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01 - 1.05  
Motion\_\_\_\_\_ 2nd\_\_\_\_\_
- 1.01 Enrollment and Drill Reports November 2022  
(Attachment 1.01)
- 1.02 RMS Quarterly Discipline Reports Quarter 1/September 6 - November 15, 2022  
(Attachment 1.02)
- 1.03 School Safety System Submission - Report period: January - June 2022  
(Attachment 1.03)
- 1.04 Motion to accept the HIB reports and affirm the Superintendent's decision:

CASE NUMBER	SCHOOL	DATE	FINDINGS OF HARASSMENT INTIMIDATION OR BULLYING
1	RMS	09/30/2022	No
2	RMS	10/05/2022	No
3	RMS	10/05/2022	Yes

- 1.05 Motion to approve the updated ARP Safe Return Plan.  
(Attachment 1.05)

Roll Call:

Mrs. Bettermann\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Peach\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_ Vacancy\_\_\_\_\_  
Mrs. Wolf\_\_\_\_\_ Mr. Zwerling\_\_\_\_\_ Dr. Cerciello\_\_\_\_\_ Mrs. Hample\_\_\_\_\_

### B. APPROVAL OF MINUTES

2. Motion to adopt 2.01 - 2.02  
Motion\_\_\_\_\_ 2<sup>nd</sup>\_\_\_\_\_
- 2.01 Motion to approve the Meeting Minutes November 15, 2022.
- 2.02 Motion to approve the Executive Session Meeting Minutes November 15, 2022.

Roll Call:

Mrs. Bettermann\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Peach\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_ Vacancy\_\_\_\_\_  
Mrs. Wolf\_\_\_\_\_ Mr. Zwerling\_\_\_\_\_ Dr. Cerciello\_\_\_\_\_ Mrs. Hample\_\_\_\_\_

### C. FINANCE/FACILITIES

#### Committee Report:

3. Motion to adopt 3.01 - 3.09  
Motion\_\_\_\_\_ 2nd\_\_\_\_\_
- 3.01 Motion to approve the **Bill List** for the period from **November 17, 2022 through December 14, 2022** for a total amount of **\$2,015,771.28**.  
(Attachment 3.01)

- 3.02 Motion to approve **District Travel Schedule December 13, 2022** for a total amount of **\$2,323.36**.  
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **October 2022** for a total amount of **\$2,594,151.53** and for the month of **November 2022** for a total amount of **\$2,215,478.31**.  
(Attachment 3.03-3.03a)
- 3.04 Motion to ratify and approve the following **Account Transfers for October 1, 2022 through October 31, 2022** and **November 1, 2022 through November 30, 2022**.  
(Attachment 3.04-3.04c)
- 3.05 Motion to ratify and approve the **Student Activities Account for October 1, 2022 through October 31, 2022** and **November 1, 2022 through November 30, 2022**.  
(Attachment 3.05-3.05a)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: October 31, 2022 and November 30, 2022 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of October 31, 2022 and November 2022 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

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Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of October 31, 2022 and November 30, 2022 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending October 31, 2022 and November 30, 2022.  
(Attachment 3.06-3.06c)

- 3.07 Motion to approve and renew the Shared Services Agreement with the Township of Readington for the rental of a backhoe or similar piece of equipment for the 2022-2023 school year at a total cost of \$6,000.00.
- 3.08 Motion to void the following account checks:

Account	Check Date	Check #	Amount
Cafeteria	6/21/2022	002316	\$33.80
Cafeteria	6/21/2022	002319	\$14.30
Cafeteria	6/21/2022	002327	\$30.95
Cafeteria	6/21/2022	002335	\$48.10
Cafeteria	6/21/2022	002342	\$15.90
Operating	8/11/2021	058691	\$289.08
Operating	8/11/2021	058693	\$59.99
Operating	1/19/2022	059501	\$6.72
Operating	1/27/2022	059546	\$160.76
Operating	6/13/2022	060370	\$10.29
Operating	6/16/2022	060397	\$57.37
Operating	6/16/2022	060429	\$51.14

Operating	6/30/2022	060499	\$4.41
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- 3.09 Motion to apply for and accept an Emergent and Capital Maintenance Grant from the State of New Jersey in the amount of \$32,998.00 for the 2022-23 school year to be utilized on maintenance or emergency projects.

Roll Call:

Mrs. Bettermann\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Peach\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_ Vacancy\_\_\_\_\_  
Mrs. Wolf\_\_\_\_\_ Mr. Zwerling\_\_\_\_\_ Dr. Cerciello\_\_\_\_\_ Mrs. Hample\_\_\_\_\_

#### **D. EDUCATION/TECHNOLOGY Committee Report**

4. Motion to adopt 4.01 - 4.04  
Motion\_\_\_\_\_ 2nd\_\_\_\_\_

- 4.01 Motion to approve the following additional field trips for the 2022-2023 school year:

GROUP/GRADE	TRIP	LOCATION	COST TO PARENT
RMS/7 <sup>th</sup> Grade	Medieval Times	Lyndhurst, NJ	\$50.00
RMS/Student Council	Great Kindness Challenge	WHS	-0-
RMS/Student Council	Great Kindness Challenge	TBS	-0-

- 4.02 Motion to submit an amendment to the following for year 2022-2023 grant applications and acceptance of funds:

ESSA carry over from 2021-2022:  
Title III \$4,545.00

IDEA carry over from 2021-2022:  
Basic \$32,865.00

- 4.03 Motion to approve Teacher of the Deaf Services for Student S-232, from Summit Speech School from December 2022 through June 2023 not to exceed \$11,000.00.
- 4.04 Motion to accept the Superintendent's recommendation and approve the following student placement in the Readington Township School District as follows:

STUDENT NAME	UNIVERSITY/COLLEGE	SCHOOL/COOPERATING TEACHERS	EFFECTIVE DATE
Mya Corby	Shenandoah University Music Education Observation	Three Bridges School/Craig Tipton; Holland Brook School/Samantha Lestrangle; Readington Middle School/Jack Hasselbring	January 3, 2023

Roll Call:

Mrs. Bettermann\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Peach\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_ Vacancy\_\_\_\_\_  
Mrs. Wolf\_\_\_\_\_ Mr. Zwerling\_\_\_\_\_ Dr. Cerciello\_\_\_\_\_ Mrs. Hample\_\_\_\_\_

#### **E. PERSONNEL Committee Report**

5. Motion to adopt 5.01 - 5.08  
Motion\_\_\_\_\_ 2nd\_\_\_\_\_

- 5.01 Motion to accept the Superintendent's recommendation and ratify the following **Substitute Teachers/Aide/Nurses/Bus Drivers** paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Kathryn O'Connor	Substitute Teacher/Aide
Janet Schierloh Howard	Substitute Teacher/Aide
Evette Campeau	Substitute Teacher/Aide
Alida Solfaro	Substitute Teacher/Aide

- 5.02 Motion to approve the following resignations:

NAME	POSITION	EFFECTIVE DATE
Matthew Hamma	Database/SIS Administrator (BOE) 15-05-P5/ayf	01/03/2023
Katherine Pomeisl	Aide/Special Education (HBS) 30-02-D3/alo	11/16/2022

- 5.03 Motion to ratify and accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Janet Schierloh Howard	LTS Teacher/LA (RMS) 20-01-D2/aeY	Substitute rate for the first 20 consecutive days, \$62,585.00 MA Step 1 per diem rate thereafter (prorated)	12/05/2022 - 01/31/2023
Dr. Kathleen Suchorsky	Administrative/Principal Substitute (BOE)	\$65.00/hr, not to exceed \$3,000.00	12/05/2022 - 06/30/2023

- 5.04 Motion to accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Brittney Steitz	Aide/Special Education (WHS) 30-02-D3/ayr	\$20.56/hr Aide NC Step 10	12/19/2022 - 06/30/2023
Bradley Klippel	School Counselor (RMS) 20-01-D2/ajf	\$62,585.00 MA Step 1 (prorated)	01/03/2023 - 06/30/2023
Matthew Lonschein	Database/SIS Administrator (BOE)	\$70,000.00 Unaligned	On or before 01/14/2023 -

	15-05-P5/ayf		06/30/2023
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5.05 Motion to approve Colleen Ogden as the Summer Enrichment Coordinator for the Summer of 2023 at a stipend of \$4,000.00.

5.06 Motion to accept the Superintendent's recommendation to approve the following coaching assignment for the 2022-2023 school year:

STIPEND POSITION	STAFF MEMBER	REPLACING
Track Assistant Coach	Kevin Sanders	Coron Short
Boys Lacrosse A Coach	Philip McGinty	N/A

5.07 Motion to approve the following job assignment for the 2022-2023 school year as part of his regular job duty:

JOB ASSIGNMENT	STAFF MEMBER
Anti-Bullying Specialist	Bradley Klippel

5.08 Motion to approve the following resolution:

**WHEREAS**, on November 16, 2022, an employee of the Readington Township Board of Education, whose name is on file in the Board Office, was provided with notice of termination; and

**WHEREAS**, the Superintendent has recommended that the board terminate said employee's individual employment contract; and

**WHEREAS**, the board has determined that there is a good and sufficient cause to terminate the employee.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education hereby terminates the employee's individual employment contract, effective immediately; and

**BE IT FURTHER RESOLVED** that the Board Secretary/business administrator shall provide the employee with notice of the Board's action.

Roll Call:

Mrs. Bettermann\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Peach\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_ Vacancy\_\_\_\_\_  
Mrs. Wolf\_\_\_\_\_ Mr. Zwerling\_\_\_\_\_ Dr. Cerciello\_\_\_\_\_ Mrs. Hample\_\_\_\_\_

#### A. COMMUNICATION Committee Report

6. Motion to adopt 6.01  
Motion\_\_\_\_\_ 2nd\_\_\_\_\_

6.01 Motion to accept the Superintendent's recommendation and approve the following policies for second reading:  
(Attachment 6.01)

- Policy 2425 - Emergency Virtual or Remote Instruction Program
- Policy 5722 - Student Journalism

Roll Call:

Mrs. Bettermann\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Peach\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_ Vacancy\_\_\_\_\_  
Mrs. Wolf\_\_\_\_\_ Mr. Zwerling\_\_\_\_\_ Dr. Cerciello\_\_\_\_\_ Mrs. Hample\_\_\_\_\_

**VII. UNFINISHED BUSINESS**

- Governor Murphy Mental Health Plan

**VIII. NEW BUSINESS FROM BOARD**

- Recognition of Beth Fiore for her New Board Member Boardsmanship Certification
- Green Committee Minutes

**IX. OPEN TO THE PUBLIC**

**X. EXECUTIVE SESSION**

Motion\_\_\_\_\_ 2nd\_\_\_\_\_

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss HIB for approximately 30 minutes at which time the Board expects to return to Public Session where action will not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Roll Call:

Mrs. Bettermann\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Peach\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_ Vacancy\_\_\_\_\_  
Mrs. Wolf\_\_\_\_\_ Mr. Zwerling\_\_\_\_\_ Dr. Cerciello\_\_\_\_\_ Mrs. Hample\_\_\_\_\_

**XI. RETURN TO PUBLIC SESSION**

Motion\_\_\_\_\_ 2nd\_\_\_\_\_

Roll Call:

Mrs. Bettermann\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Peach\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_ Vacancy\_\_\_\_\_  
Mrs. Wolf\_\_\_\_\_ Mr. Zwerling\_\_\_\_\_ Dr. Cerciello\_\_\_\_\_ Mrs. Hample\_\_\_\_\_

**XII. ADJOURNMENT**

**Motion to adjourn at:**

Motion\_\_\_\_\_ 2nd\_\_\_\_\_

Roll Call:

Mrs. Bettermann\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Peach\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_ Vacancy\_\_\_\_\_  
Mrs. Wolf\_\_\_\_\_ Mr. Zwerling\_\_\_\_\_ Dr. Cerciello\_\_\_\_\_ Mrs. Hample\_\_\_\_\_